

## Minutes of the Annual General Meeting

Held at Armley Tennis Club at 8pm on Monday 1 March 2010

**Present** Seventeen clubs were represented

**Adel:** G Bond, R Garlick, J Micklethwaite, G Pedder, G Williams

**Alwoodley:** S Donaghy, S Harris, R Shipley

**Armley:** N McDonald, J Pritchard

**Boston Spa:** M Lindley, N Slater

**Chapel Allerton:** A Farrell, C Kaiser, S Smith

**David Lloyd:** S Shipley

**Georgian:** H Allan, D Smith

**Heaton:** B Trudgill

**Horsforth:** C Harvatt, H West

**John Charles:** D Brown, C Tatman

**Kirkstall:** A Bailey

**Pool:** C Leggatt

**Roundhay:** L Bowman, C Harper

**St Chad's:** J Ingle, P Rice, K Walker, K Wignall

**Wakefield:** D Burton, S Bastow

**Wetherby:** M Park

**Whitkirk:** K Sherburn, M Stearman

**Committee:** Graham Bond, Acting Chairman and Treasurer; Jill Ingle, Secretary; Ken Walker and Penny Rice Fixture Secretaries; Janet Pritchard Mixed/Medley Section; Susan Smith, Ladies Section; Charlie Tatman, Junior Section

**Guests:** Steve Bastow, Wakefield TC; Gavin Sutcliffe, YLTA; Simon Rochester, Rochester & Associates

**Bardsey; Carnegie; Grove Hill; Ilkley; North Leeds; Rawdon and Sandal/Wakefield School of Tennis** were not represented.

Graham Bond opened the meeting and introduced himself as Acting Chairman. He welcomed everyone to the meeting and introduced the members of the Committee and guests.

### 1. Apologies for absence

The following apologies were received:

**Bardsey:** D Sivey; **Carnegie:** L Assioun; **David Lloyd:** M Crump; **Grove Hill:** H Dove, L Ashworth;

**Wetherby:** D Rhodes, T Wright;

**Committee:** Chris Wilkinson, Men's Section; Carol Cherry, Winter League

### 2. Minutes of the last General Meeting

The minutes of the autumn General Meeting held at Adel Tennis Club on Monday 16<sup>th</sup> November 2009 were accepted and approved.

**Proposed:** K Walker, St Chad's; **Seconded:** M Stearman, Whitkirk

### 3. Matters Arising

Matters arising will be dealt with under Agenda items.

#### **4. Financial Matters**

**4.1** Graham Bond presented the accounts as at 31 December 2009, following circulation to all clubs prior to the meeting.

**4.2** On the income and expenditure account Graham highlighted the provision of £700 to JCCS for Junior league administration and handbook production and of £1296 for Winter tennis costs.

**4.3** A small surplus of £347 was made.

**4.4** As the outturn Carnegie fee for 2008 was unchanged at £900, then £396 has been released into funds at end 2009, giving "equity" reserves of £2298.

The accounts were accepted and approved

**Proposed:** Graham Bond, Treasurer; **Seconded:** Mary Stearman Whitkirk.

#### **5. IT/Website Matters**

**5.1** The League continues to have an overreliance on Paul Copley for the IT website operation, as he is still the main administrator and controller of the website. Graham Bond, Charlie Tatman and Jill Ingle have been added as administrators. The section co-ordinators can update the league tables but more flexibility is needed.

**5.2** Talks have begun with the YLTA on the use of the LTA League Planner software Tennis Tournament Planner ("TTP"). This would provide automatic fixture generation, league organisation, results reporting and table updates.

A procedural change on the points scoring for sets is required as the system is not set up for the recording of half points.

Ultimately the two team captains of a match will input the match results within 48 hours of the fixture.

Gavin Sutcliffe explained that there will be a log-in code for each club. The winning captain will input the result and this will be verified by the losing captain. User guides will be provided.

Section Co-ordinators will then move to having a supervisory role.

Charlie Tatman explained that for Junior matches a BTM number is required for each player. He intends to use the system in its full capacity for Junior matches this season. He will support clubs and team captains through the process.

A gradual transition to the TTP system is proposed starting with the Singles and Junior leagues, followed by the 2010/11 Winter league and finally the 2011 Summer leagues.

**5.3** Graham proposed that the league website is upgraded and linked to the LTA TTP software. Simon Rochester of Rochester & Associates Ltd has presented initial proposals to the committee and Stephen Bastow, of Wakefield TC and a career IT man, has offered IT support.

A project working party is to be set up and co-ordinated by Stephen Bastow and comprising Graham Bond, Stephen Bastow, Charlie Tatman, Gary Williams and Jill Ingle in liaison with Simon Rochester and Gavin Sutcliffe. The first stage of this will concern functionality.

Graham proposed a maximum budget spend of £1800 which he confirmed was affordable based on the current equity reserves of £2298. Ongoing maintenance requirements would need to be quantified but were considered to be in the region of £100-£200 per year and therefore also affordable.

The meeting approved the project by a show of hands.

## **6. Rules and Constitution**

Graham confirmed that the use of whole rather than half points for sets scoring in the future is a procedural change.

There are no other Rules and Constitution matters arising.

The LTA would like to encourage all players to take up British Tennis membership but, other than for Junior players, this is not essential for the Leeds Tennis League.

## **7. Election of Officers**

**7.1** Chairman: Graham Bond put himself forward for election.

**Proposed:** Ken Walker; **Seconded:** Jill Ingle

**7.2** Deputy Chairman: Ken Walker put himself forward for election.

**Proposed:** Karen Wignall, St Chad's; **Seconded:** Susan Smith

**7.3** Treasurer: Gary Williams put himself forward for election.

**Proposed:** Graham Bond; **Seconded:** Margaret Lindley, Boston Spa

**7.4** Auditor: Barry Wilkinson put himself forward for election.

**Proposed:** Nicola Slater, Boston Spa; **Seconded:** Mike Park, Wetherby

**7.5** Committee Member: Stephen Bastow put himself forward for election.

**Proposed:** David Burton, Wakefield; **Seconded:** John Micklethwaite, Adel

**7.6** Secretary: Jill Ingle and all other officers were re-elected with Dwight Brown, Head Coach at JCCS, becoming Assistant Men's Section Co-ordinator.

**Proposed:** Ken Walker; **Seconded:** John Micklethwaite, Adel

## **8. Winter League Report**

The latest report was presented on behalf of Carol Cherry and is attached to the minutes.

There will be a cup for the winners of Division 1 and a Fair Play Shield will also be awarded.

If the two division format is implemented for 2010/11 then a cup for the winners of Division 2 will be purchased.

The LTL committee will also consider with Carol in the lead, the promotion and relegation numbers and make proposals to those clubs in the winter league by end of April.

## **9. Summer League Entrants and Formats 2010**

### **9.1 Men's:**

A net increase of 1 team to a total of 27.

North Leeds have withdrawn.

Alwoodley B and Horsforth have entered.

Div 1: Roundhay and Chapel Allerton B were relegated.

Div 2: Alwoodley and Adel A were promoted; Pool A and Adel B were relegated.  
Div 3: Wakefield A and Whitkirk were promoted; Pool B were relegated.  
Div 4: Georgian and JCCS were promoted.

### **9.2 Ladies:**

A net increase of 2 teams to a total of 16.

Chapel Allerton B and Wetherby have entered.

It was agreed to continue with the two division format and to review this in 2011.

Div 1: Georgian were relegated.

Div 2: St Chad's and Whitkirk were promoted.

### **9.3 Mixed:**

No overall change.

Roundhay have withdrawn.

Armley have re-entered .

10 teams in total.

Horsforth declined promotion to division 1.

In order to maintain 5 teams in each division there were no relegations from division 1.

### **9.4 Medley:**

A net reduction of 1 team to a total of 5.

Georgian have withdrawn.

Interest in the Medley section has been steadily declining since 2002 when three divisions operated. Four of the five teams do not run Mixed teams and this could perhaps be a consideration for the future.

### **9.5 Juniors:**

**U16:** A net decrease of 1 team with Adel, Heaton and a joint Sandal-Wakefield team replacing Carnegie and JCCS B.

North Leeds and Pool have not re-entered having withdrawn during the season.

**U14:** A net decrease of 2 teams with David Lloyd replacing Wakefield School of Tennis B. North Leeds have not re-entered having withdrawn during the season.

**U12:** A net reduction of 2 teams with Sandal and Wetherby replacing Carnegie and JCCS. Adel and Pool have not re-entered having withdrawn during the season.

**9.6 Fixtures/Handbook:** Will now be generated and emailed to all captains, along with contact details, before the end of March.

Clubs are reminded that they have until the 30th April to mutually re-arrange dates for fixtures. Changes must be notified to the relevant section co-ordinator by the 3<sup>rd</sup> May as per Rule 6.

The handbook and results cards will be printed and distributed as soon as possible after the publication of the fixtures.

**9.6 Singles:** The Singles competition is to be re-launched and co-ordinated by Charlie Tatman. Details have been distributed to all clubs and coaches.

The aim is to start the first of the 10 weekly rounds on Monday 19<sup>th</sup> April.  
The deadline for entry is Friday 9<sup>th</sup> April. There is a once-off registration fee of £10.  
The league is open to all players age 16 and above.  
A ladder format will operate.  
The TTP system will be used for fixture generation and results recording.  
After the initial round new entrants will be placed as appropriately as possible within the league.  
JCCS will have indoor and outdoor courts available for hire if necessary for the fulfilment of fixtures.  
Charlie can be contacted at [charles.tatman@leeds.gov.uk](mailto:charles.tatman@leeds.gov.uk) for more information.

#### **9.7 Other:**

**Logo:** The league has introduced a logo for use on the website, letterheads and other documentation. It carries the strap line "Competitive tennis for all".

**LTA affiliation:** Graham will negotiate with the Gavin Sutcliffe on League affiliation status. This will provide insurance cover and other benefits.

### **10. Any Other Business**

**10.1 Masters Cup:** Three, day long, competitions are to be introduced for each junior age group involving the top 8 teams from the summer leagues. JCCS will host.  
Charlie will circulate dates and details as soon as possible. He was asked to avoid the bank holiday weekend at the end of August.  
The league will look into sponsoring cups for this event.

**10.2 Juniors aged 16-18:** Charlie has been looking into ways of keeping this age group involved in tennis. Consideration is to be given to holding one-off events involving clubs, schools and sixth form colleges.

**10.3 A vote of thanks** was expressed by John Micklethwaite, Adel, to the Committee for stepping in to keep the league operating.

Graham thanked Armley TC for hosting the meeting and those present for attending.

There being no further business the meeting closed at 9.55pm.