



**LEEDS TENNIS LEAGUE**  
**AUTUMN GENERAL MEETING**  
**HELD ON MONDAY 12th NOVEMBER 2013, STARTING AT 8PM**  
**AT**  
**ADEL TENNIS CLUB**

Pete Smith (**PS**) in the Chair opened the meeting and welcomed everyone.  
He noted that with 16 out of a possible 22 clubs in attendance, the meeting was quorate.

Those in attendance being:

1. Adel – John Micklethwaite, Graham Bond (**GB**)
2. Alwoodley - Sally Harris, David Robson
3. Armley – Janet Pritchard (**JP**)
4. Boston Spa – Pete Smith
5. Chapel Allerton – Kasia Hiorns, John Newsome, Susan Smith
6. David Lloyd – Gillian Telford
7. Grove Hill, Otley – Lynne Ashworth, Hilary Dove
8. Ilkley – Steve Baker, Colin Campbell
9. Kirkstall – Roger Harris, Nigel Sambrook
10. JCCS – Dwight Brown (**DB**)
11. Pool – Gavin Westworth
12. St Chad's – Jill Ingle (**JI**), Karen Wignall
13. Wakefield - Steve Bastow (**SB**), David Burton
14. West Yorkshire – Peter O'Neill
15. Wetherby – Mike Green (**MG**), David Rhodes
16. Whitkirk – Stuart Eddison, Mary Stearman (**MS**)

**1) APOLOGIES FOR ABSENCE**

**Jl** then went through a list of apologies received including:-

Adel – Gary Williams, Tracy Watson  
Alwoodley – Elspeth Bottone, Alison Taylor  
Armley – Nick & Rachel McDonald, Stuart & Gillian Pedder  
Bardsey – Julian Howes  
Chapel Allerton – Dan Chubb, Christian Kaiser, Audrey Reed  
David Lloyd – Gillie Bailey  
Horsforth – Jo Bailey, Hillary West  
Kirkstall – Alan Bailey, Cat Jefferson  
Pool – David Broome, Paul Woodham  
Rawdon – Matt Martindale  
Roundhay – Cath Brittain, Ann Sedivy  
St Chad's – Ken Walker  
West Yorkshire – Tony Abbott  
Whitkirk – Kath Sherburn, Oliver Walsh

**2) MINUTES OF THE 5<sup>TH</sup> MARCH 2013 ANNUAL GENERAL MEETING (AGM)**

**PS** asked the meeting whether they were happy with those Minutes as written up and that they correctly portrayed the discussions at the meeting and the decisions as made.

All agreed that these Minutes correctly reflected the business undertaken at the AGM.

### 3) MATTERS ARISING

#### 3.1 Finance:

The report on the League's account and financial situation was presented by **GB** on behalf of Gary Williams, League Treasurer, who was on holiday.

The full report is attached to these Minutes which **GB** summarised as follows:

- The League has £8200 in the bank with fees due to Leeds Met for the Winter League of £1344.
- Provisions are held for Leeds City Council £525; Website upgrade £1800; Secretarial/Admin £1250.
- After allowing for these provisions the League has general reserves of £3800.

Because of the surplus in the bank the Committee has approved a one year waiver to Summer and Veteran League entry fees for 2014.

**Proposed: Graham Bond; Seconded: Stuart Eddison**

**This was unanimously agreed by those present.**

#### 3.2 IT Matters:

**Steve Bastow (SB)** reported that all Leeds Tennis League competitions now use the LTA system. He has been assisted on IT matters by Steve Cordingley (**SC**) and Mike Green (**MG**) whom he thanked for their support and input.

There have been minimal changes to the system this year, and with little or no feedback from end users, it seems to have used successfully by all Clubs and Captains.

**Stuart Eddison** noted that when entering results it is still possible to confirm the result as well.

**SB** commented that the LTA are aware of this issue and that the League is unable to do anything about it.

Log In and Password codes are unique to each Club. The LTA are keen to avoid changes to the allocated Password as this will affect all teams within that Club using the software. Please try to avoid this but should a password change be requested, or become necessary, raise this through **JJ**.

#### 3.3 Website Matters:

**SB** reported that the start of the summer season the League website was hacked into and had to be taken down. Fortunately the Summer leagues were not affected.

Work was undertaken by Steve Cordingley (**SC**) to update the operating software. Despite this, the site was hacked into again two weeks later.

**SC** then set up a skeleton copy of the site but this proved difficult to maintain.

A new website is being prepared and will run on a new server with 1&1. It is hoped to have the site ready for public release by Christmas.

The domain name will change to [www.leedstennisleague.org.uk](http://www.leedstennisleague.org.uk) (previously [www.leedstennis.org.uk](http://www.leedstennis.org.uk) )

Contact details for Committee members are on the site and feedback is welcomed. Please pass this through **JJ**.

**PS** thanked **SB**, **SC** and **MG** for their efforts on these IT and Website matters which have been provided voluntarily and have saved the League considerable expense.

### 4) RULES AND CONSTITUTION

**GB** introduced the document proposing revisions to the wording of the League Constitution and which had been issued to all Clubs and Captains by email prior to the meeting. He commented that the League Constitution was last updated in 2006 and although had stood the test of time it was no longer fit for purpose if the continuation of the League was to be ensured.

It was unanimously agreed to take this document as read by those present.

**GB** then outlined the main elements of the proposed changes which concentrate on the key issues of appointing Elected Officers and Committee Members.

These being:

- Updates to the definitions of the nature of the organisation, its objectives and membership
- The complete revision of Section 4 regarding the administration of the League through Elected Officers and Committee members.

**GB** pointed out that the proposals state that the League can only operate with Elected Officers comprising 2 out of 3 of the Chair, Vice Chair and Past Chair and 1 out of 2 of the Secretary and Treasurer being filled at one time.

Failure to have these Officers in post will cause the League to be subject to winding up.

If this situation arises then any funds held in the League bank account will be distributed according to the number of members (Clubs) at that time and once any expenses and creditors have been settled.

- Committee roles include Section, IT and Fixture Co-ordinators.
- All Clubs are expected to participate in putting forward suitable candidates to fill these various roles or be subject to suspension from the League competitions.

**Proposed: Graham Bond; Seconded: Steve Baker**

**The proposals were unanimously agreed by those present.**

## **5) ROTATION POLICY FOR ELECTED OFFICERS AND COMMITTEE MEMBERS**

**GB** then introduced the document proposing the mechanism for identifying nominations for the roles of Elected Officers and Committee Members using a rota system. This had also been circulated prior to the meeting.

### **5.1 Elected Officers (EO):**

The proposals state that Clubs with 3 or more teams playing in the Adult summer leagues and who have not provided an EO in the previous 10 years will be the first to be called upon to provide a candidate when a vacancy becomes available.

This led to the identification of Alwoodley, Horsforth, Kirkstall, Pool and Rawdon and these Clubs were approached prior to the meeting.

- Kirkstall had confirmed that Paul Copley, League Chair until 2007, had represented them in League competitions so they were now removed from this list.
- Alwoodley had put forward a candidate for Vice Chair – David Robson – who was introduced to the meeting. David will be formally appointed to the role at the AGM next March when **GB** steps down as Past Chair. With **PS** continuing as Chair, **JI** as Secretary and **GW** as Treasurer, the requirements of the Constitution will be met.
- Further discussion will be held with Horsforth, Pool and Rawdon regarding future nominations for 2015 onwards.

### **5.2 Committee Members (CM):**

The proposals state that Clubs with 1 or 2 teams playing in the Adult summer leagues and who have not provided a **CM** will be the first to be called upon to provide a candidate when a vacancy becomes available; followed by Clubs with 3 teams not currently providing any support.

This led to the identification of

- Bardsey – Mens 1 & 2
- Pool – Mens 3 & 4
- West Yorkshire – Mens 5
- Chapel Allerton – Ladies 1 & 2
- Alwoodley – Ladies 3
- Horsforth – Mixed
- Rawdon – Juniors
- Kirkstall – Medley
- Chapel Allerton – Winter
- David Lloyd – Singles

In terms of actual vacancies:

Gillie Bailey has indicated that wishes to step down from the Singles League. However it is understood that resource exists at JCCS to take over from her.

Carol Cherry is also looking to step down from the Winter League and help is needed to work alongside her during a handover period.

Mary Stearman is to oversee the Junior Leagues but will not run the Masters Cup events.

Sally Harris has volunteered to join the Committee in a general supportive role.

Sue Smith has volunteered to assist Penny Rice with fixture generation.

**Mike Green** then commented that it is now the right time to formalise these proposals.

**Steve Baker** added that an actual rota list should be prepared and Clubs should put up suitable candidates when required or not be eligible to take part in League competitions.

**GB** commented that the roles of Chair, Vice Chair and Past Chair will come round approximately once every 25 years, according to the number of member Clubs.

Committee roles will occur more frequently but Clubs will have advance notice through the rota list.

The proposal to formalise the document and draw up a rota for Officers and Committee members was put to the meeting.

**Proposed: Graham Bond; Seconded: Mike Green**

**The proposal was unanimously accepted by those present.**

Subsequent to the meeting Gillian Telford, David Lloyd, offered support on the Winter League and Tony Abbott, West Yorkshire, offered support on Mens Division 5.

## **6) REPORT ON 2013 LEAGUE COMPETITIONS**

**JI** presented a summary of the 2013 competitions on behalf of the Section Co-ordinators.

### **6.1 Summer Leagues: Adults**

The good weather meant that the vast majority of fixtures were played as scheduled with just a handful of matches needing to be rearranged. Results were generally reported in a timely manner although some results were not confirmed.

- There were 5 fixtures unplayed by the end of August with no points awarded.
- There were 15 fixtures forfeited due to the inability to field a team. Penalty points are in the process of being applied.
- There have also been 3 incidents of teams fielding ineligible players. In these situations any sets scored by the ineligible player are awarded to the opponents. This only affected the original result of one match.

#### **6.1.1 Summer Leagues: Juniors**

**JI** apologised for the lack of support on the U16 section. The support offered at the start of the season did not materialise and this had a knock on effect in terms of information and communication with Clubs and some matches not being played.

The League is very grateful to Mary Stearman for volunteering to oversee the whole of the Junior Leagues in 2014.

**MS** reported that in her experience matches were played in a good spirit and enjoyed by those taking part.

### **6.2 Singles**

On behalf of Gillie Bailey, **JI** reported that there are 80 active players across 10 divisions with new entries being received and inactive players being removed.

### **6.3 Winter**

**JI** then presented a report on the Winter League on behalf of **CC**. The full report is attached.

In 2012/13 Division 1 was won by Ilkley ahead of previous 3 time winners Chapel Allerton. Division 2 was won by St Chad's

The 2013/14 season is now underway. After 5 matches Roundhay lead Division 1 and Chapel Allerton 2 lead Division 2.

Wetherby are to withdraw from the League in December so a replacement team is now sort, preferably from a new Club. It will cost £44. Applications should be made to **CC** as soon as possible.

#### 6.4 Veterans

MG advised that 4 teams competed in the summer season which was won by Wetherby A. Entries, especially from new teams, are now encouraged for the winter season.

MG asked that this message be taken back into Clubs. Details of how to enter and the rules of the competition are available on the League website.

#### 7) PRESENTATION OF TROPHIES

The following awards were announced for 2013

<b>SECTION</b>	<b>WINNER</b>	<b>PRESENTED TO</b>
Ladies Division 1	Roundhay A	<i>Unpresented</i>
Ladies Division 2	Adel	John Micklethwaite
Ladies Division 3	Chapel Allerton	<i>Unpresented</i>
Medley	Armley	Janet Pritchard
Mixed Division 1	Chapel Allerton	Kasia Hiorns
Mens Division 1	Adel A	John Micklethwaite
Mens Division 2	Roundhay A	<i>Unpresented</i>
Mens Division 3	Wakefield A	<i>Unpresented</i>
Mens Division 4	Chapel Allerton C	<i>Unpresented</i>
Mens Division 5	West Yorkshire	Peter O'Neill
U16	JCCS	Dwight Brown
U14	Roundhay A	<i>Unpresented</i>
U12	Chapel Allerton	John Newsome
Winter League	Ilkley	Steve Baker
Veterans	Wetherby A	David Rhodes

All players were congratulated on a successful season and photos were taken of the presentations.

All clubs are responsible for engraving the trophies for the year.

Jackson Trophies of 17 Chapel Street, Halton LS15 7RN Tel: 0113 2326505 are recommended for their reasonable rates. The League can provide an allowance if necessary.

**ACTION: JI to chase the trophies not returned by the 2012 winners being:**

**Ladies Division 3: Roundhay D**

**Mens Division 3: Roundhay A**

**U14: Roundhay**

**JI to arrange to present trophies to Clubs not represented at the meeting**

**JI to send copies of the photos to the winning teams**

#### 8) ANY OTHER BUSINESS

PS thanked Adel for hosting the meeting, free of charge to the League.

He expressed his thanks to all Officers and Committee members for their hard work during the year.

He thanked everyone for coming and reminded them that the bar was still open.

The next meeting of the League will be the AGM to be held in early March 2014 on a date and at a venue to be determined.

There being no further business the meeting closed at 9.15pm.